



Government of India
Office of the Additional Director
Central Government Health Scheme

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Medical Store Depot
5, Esplanade East, 1st Floor
Kolkata 700069

No.57-1/96 (Store)/ Printing/Vol. VII/2017/8700

Date: 30.10.2017

To

All firms of Notice Board, CGHS HQ.

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Sub: CGHS, Kolkata- Notice for Quotation/Estimate for ~~procurement~~ articles

Sir,

Sealed quotation/estimate is invited from reputed and reliable registered firm/ supplier/ manufacturer for supply of the following articles/ items as specified.

- Specification of the articles: Attached Sheet

The quotation should be addressed to "the Additional Director, Central Govt. Health Scheme" to be deposited at MSD, CGHS at 5, Esplanade East, 1st floor, Kolkata-700 069 and should reach on or before 20.11.2017 up to 3 P.M. Late submission of quotation will not be considered.

Following documents are to be submitted with the quotation

- Copy of trade license with validity
- Copy of Valid GST registration certificate
- Copy of PAN card

GST/ VAT, Excise duty, packing, delivery and other charges if any, may be specified in quotation. The supply is to be made within 07-10 days from the date of issue of supply/ purchase order and delivery of store is to be made free of cost as per delivery note attached with supply/purchase order.

Period of validity of the rate should be for one year. Order for procurement of the articles will be generated as and when required. Brand name, packing size, specification of store is to be indicated positively. Brochure/catalog of the article is to be submitted with the quotation.

Additional Director, CGHS, Kolkata does not pledge himself to accept the lowest quotation and reserves himself the right of accepting the whole or any part of quotation. He also reserves the right to reject or cancel the quotation without assigning any reason whatsoever.

Yours faithfully,

[Signature]
Additional Director
CGHS Kolkata

o/c
[Signature]
30.10.17
Store IC (MSD)
CGHS Kolkata
CMO (MSD)

SL. NO.	Printing Ledgers at MSD, Kolkata (With Hard Board Binding With page Numbering)	UNIT	RATE	GST	Net Rate
1	Attendance Register, 25 Pages	1 Pc			
2	Bill Register 200 Folios	1 Pc			
3	Bill Register 400 Folis	1 Pc			
4	Index Card Register	1 Pc			
5	LP Indent Register, 300 Folios	1 Pc			
6	OPD Register, 300 Folios	1 Pc			
7	Peon Book, 200 Folios	1 Pc			
8	Stock Ledger for Medicine, 500 Folios	1 Pc			
9	Stock Ledger, Consumable Articles, 200 Folios.	1 Pc			
10	Stock Ledger, Non-Consumable Articles, 200 Folios	1 Pc			
SL. NO.	Name of the Article with each Pad of 100 pages with Numbering	UNIT	RATE	GST	Net Rate
1	Consolidated TA Bill (GAR-14A / TR=25A)(1X100=1)	1 Pad			
2	Earned Leave Application (13"X 8")(1X100=1)	1 Pad			
3	Fully Vouched Contingency Bill (TR-30, GAR-29)(1X100=1)	1 Pad			
4	GFR Form (1X100=1)	1 Pad			
5	Hospital Admission Memo In Triplicate (13"X8") (1X100=1)	1 Pad			
6	Lab Report for Bio-Chemistry-I (Print in multi-colour and sunlight bind paper (1X100)	1 Pad			
7	Lab Report for Bio-Chemistry-II (Print in multi-colour and sunlight bind paper (1X100)	1 Pad			
8	Lab Report for Bio-Chemistry-III (Print in multi-colour and sunlight bind paper (1X100)	1 Pad			
9	Lab Report for Blood (Print in multi-colour and sunlight bind paper (1X100=1)	1 Pad			
10	Lab Report for Stool (Print in multi-colour and sunlight bind paper (1X100=1)	1 Pad			
11	Lab Report for Urine (Print in multi-colour and sunlight bind paper (1X100=1)	1 Pad			
12	Lab. Requisition Slips	1 Pad			
13	LTC Advance Application Form	1 Pad			
14	LTC Final Bill (GAR-25C / TR - 25C)	1 Pad			
15	LTC Sanction Memo	1 Pad			
16	Overtime Allowance Claim Form	1 Pad			
17	Permission for Spl. Investigation Form (NAT)	1 Pad			
18	Prescription Pads	1 Pad			
19	Reference Memo (13"X8")	1 Pad			
20	TA Bill for Tour (GAR-14A / TR-25A)	1 Pad			

AK
20.10.12