

Government of India
Ministry of Health & Family Welfare
Office of the Additional Director
Central Government Health Scheme
6-Esplanade East, Ground Floor, Kolkata-700069.

Applications are invited from Indian Citizens for the following posts for recruitment through WRITTEN TEST:

- (1) Category No. I: Laboratory Technician.
- (a) Number of vacancy at present: 02 (two) Unreserved.
- (b) Pay Scale: Level 5- Rs. 29,200/- to Rs. 92,300/- (as per recommendation of 7th CPC).
- (c) Essential Qualification:
- (i) 12th class pass with Science subjects (Physics, Chemistry, Maths or Biology) or equivalent from a recognized Board or University.
- (ii) Diploma in Laboratory Technician from a recognized institute; and
- (iii) Two years' experience as Laboratory Technician in recognized Hospital or Laboratory
- (e) **Age limit:** Between 18 and 30 years (Relaxable for Government servant(s) up-to the age of forty years in the case of general candidates and up-to forty-five years in the case of the candidates belonging to the Scheduled Castes or the Scheduled Tribes in accordance with the instructions or orders issued by the Central Government from time to time.)

**GENERAL INFORMATION & INSTRUCTION FOR APPLICATION TO THE ABOVE
POSTS**

1. Number of vacancies mentioned herein may vary (Increase or Decrease) depending upon the Administrative exigencies and anticipated superannuation / retirement.
2. Merit list will be prepared as per the results of written examination.
3. The crucial date of determining eligibility of all candidates in every respect like age limit, essential qualification and proof of age as on the closing date of receipt of application i.e. 08th March 2019.
 - (i) Candidates employed in Government service should send their application through proper channel. However, they may send an advance copy to reach this Office before closing date. Application through proper channel must reach this Office by 08th March 2019 along with "No Objection Certificate"
4. Age Relaxation for Government Employees: Candidates seeking age relaxation under this Para should submit certificate issued after the date of advertisement from his/her employer on the Office's Letter Head to the effect that he or she is a regularly appointed Government Servant and not an ad-hoc/temporary/daily wages/hourly paid/contract basis employee who has rendered not less than three years continuous service on regular basis as on Closing date i.e. 08th March, 2019. Age relaxation for SC / ST candidates is as per existing Government Rules.
5. Candidates seeking reservation as OBC status:
 - (i) The candidate should furnish the relevant OBC Certificate in the prescribed format for Central Government jobs.
 - (ii) The Certificate that he/she does not belong to the persons/sections (Creamy Layer) should have reference to Government of India DOPT OM No. 36033/3/2004-Estt (Res) dated 14-10-2008.
 - (ii) Submit a declaration in the prescribed format given below.

OBC DECLARATION:

I son / daughter of Shri / Smt resident of village / town / city District State hereby declare that I belong to the.....community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per order contained in Department of Personnel & Training Office Memorandum No. 36012/22/93-Estt (SCT) dated 8-9-1993. It is also declared that I do not belong to the persons/section (creamy layer) mentioned in column 3 of scheduled to the above referred OM dated 08-09-1993. O.M. No. 360133/3/2004-Estt (RE5) dated 09703-2004 and OM No. 360133/3/2004-Estt. (RES) dated 14-10-2008.

Date: - Signature.....

Place: - Full Name.....

Address.....

6. Candidates belonging to OBC but coming in the creamy layer should indicate their category as

GENERAL

7. Submission of Application:

(i) The application in the prescribed format given herewith duly supported with self-attested photocopies of all certificates and mark-sheets should be sent by Speed Post/Registered Post to the following address: Additional Director, Central Government Health Scheme, 6-Esplanade East, (Ground Floor), Kolkata — 700069 to reach this Office on or before 01st March, 2019. The Envelop should be superscribed as "Application for the post of LABORATORY TECHNICIAN in CGHS, Kolkata.

(ii) Applications forms may also be downloaded from the website: www.cgshskolkata.nic.in

(iii) In case of applicants residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikim, Jammu & Kashmir, Lahaul & Spiti District of Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island & Lakshadweep the closing date is 22nd March, 2019.

8. Call letters for the Written Test will be sent to the eligible applicants after scrutiny of the Applications.

9. The merit list will be valid for one year from the date of its publication.

10. Invalid Applications: An application will be summarily rejected for:

(i) Not conforming to the official format/ having incomplete information/misrepresentation of facts/left unsigned/without an attested photograph.

(ii) Without self- attested photocopy of the following as enclosure:

(a) Matriculation or equivalent certificate in support of their declaration of age. (Age of Admit Card /Mark Sheet will not be accepted).

(b) Mark Sheet of Matriculation or equivalent Examination passed.

(c) Mark Sheet and Certificate of Higher Secondary or equivalent Examination passed.

(d) Mark Sheet of Diploma or Degree Examination passed.

(e) Degree or Diploma Certificate or other Certificates in support of their educational qualification.

(f) Registration Certificate of Pharmacy Council / Nursing Council, as applicable.

(g) Caste Certificate for candidates belonging to SC/ST or OBC issued by the Competent Authority & OBC declaration format for OBC candidates in the given format.

(f) Experience Certificate.

(iii) Applications received in this office beyond the last date of receipt.

FORMAT OF APPLICATION

ENTRY NUMBER: _____ (For Office Use Only)

(FOR RECRUITMENT IN THE OFFICE OF THE ADDITIONAL DIRECTOR CGHS KOLKATA)

LAST DATE OF RECEIPT OF APPLICATION: - 08TH MARCH 2019

POST OF _____

1. NAME OF THE APPLICANT :

(IN BLOCK LETTERS)

2. FATHER'S / GURDIAN NAME :

3. SEX :

4. RELIGION :

5. CATEGORY : UR / OBC / SC / ST

(Put tick mark () in the appropriate category)

6. NATIONALITY :

7. MARITAL STATUS :

8. DATE OF BIRTH

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9. AGE _____ Years _____ Months _____ Days

10. IS THERE ANY AGE RELAXATION BEING CLAIMED : Yes / No

IF YES, THEN THE REASON FOR SUCH CLAIM:

11. ADDRESS FOR COMMUNICATION WITH PINCODE :

CONTACT NO (LANDLINE / MOBILE / EMAIL) :

12. PERMANENT ADDRESS WITH PIN CODE : :

13. EDUCATIONAL QULAIIFICATION:

14. EXPERIENCE, (IF ANY) :

15. DETAILS OF ENCLOSURE(S) :



FULL SIGNATURE OF THE APPLICANT WITH DATE